ELF-ERS Confidentiality Agreement and Conflicts of Interest Declaration for patients and the public involved in ERS activities

**The European Respiratory Society (ERS) is a medical society that produces guidelines, funds and publishes research, runs courses and holds conferences for health professionals working in lung health and disease. People affected by a lung condition can get involved via the European Lung Foundation (ELF) to ensure the patients’ voice is heard in ERS activities.**

**People affected by a lung condition (patients and carers) can get involved in ERS activities in a variety of ways depending on the nature and type of activity. This may include attending face-to-face and telephone meetings with other members of the activity, reviewing written documentation and providing feedback, and becoming a member of a Patient Advisory Group. A member of ELF staff will provide more detailed information on the specific activity and ways in which patients and carers can be involved when inviting you to take part.**

This form has been put together to:

* Make it easier for you to get involved in ERS activities
* Outline your responsibilities around transparency and conflicts of interest
* Make sure that ELF and ERS are aware of any other activities that you are involved in that could be perceived to influence your input or judgement.

Before you take part in ERS activities, please complete both sides and return the form.

**We are delighted that you have agreed to take part in the following ERS activity:**

ERS activity:

Full title:

Chairs’ names:

Reference, if applicable:

Confidentiality agreement

The ERS requests that all information related to the content and development of the activity (including for example, information about the project aims and methods, discussions held with project members and future plans) is kept strictly confidential until the outcomes have been published, after the completion of the activity.

[ ]  I agree and understand that I am not allowed to disclose any information I obtain through taking part in ERS activities to any third party not directly involved.

Conflicts of interest

Independence and integrity are at the heart of everything ERS does. In order to ensure that ERS activities are transparent and adhere to the principles of good governance, we ask those involved in ERS activities to declare any potential conflicts of interest.

As a patient, carer or member of the public involved in an ERS activity, a potential conflict of interest could include, for example:

* a doctor-patient relationship with a member of the project
* employment or financial interests in a pharmaceutical company
* any involvement with the tobacco industry or the electronic nicotine delivery system industries (e-cigarettes industry)
* receiving financial or indirect support from a pharmaceutical company, for example via a patient organisation you volunteer with
* any other activities which could be perceived to influence your participation in ERS activities.

By declaring a potential conflict of interest you are not automatically excluded from taking part in an ERS activity, however we may ask you to provide more information and may ask for the ERS leadership’s advice on whether or not you can be involved in this activity.

[ ]  I declare that I have no conflicts of interest that relate to this ERS activity

[ ]  I declare that I have the following conflicts of interest that relate to this ERS activity:

*Please provide further details of any potential conflicts of interest, including relevant dates of involvement*

Name of Participant Date Signature