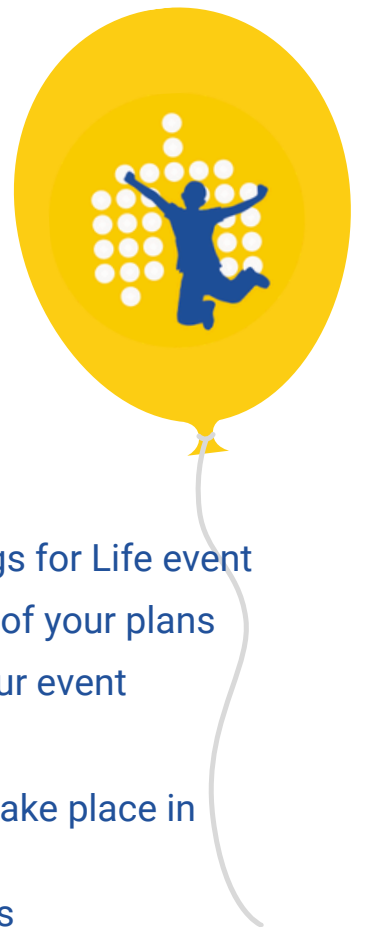




# HEALTHY LUNGS FOR LIFE



## Event Checklist

- Let the ELF staff know you are organising a Healthy Lungs for Life event
- Contact your national respiratory society to inform them of your plans
- Contact local patient organisations to tell them about your event
- Secure funding (if needed)
- Can you partner or work together with other events that take place in your area?
- Download Healthy Lungs for Life resources and materials
- Organise any design or printing of promotional materials
- Create a communications plan to help promote your event
- Train and brief your event staff on how to carry out their duties
- Invite local healthcare professionals, politicians and press who could encourage patients and the public to visit the event

## After the event:

- Collate any data and feedback from your event
- Submit your report and photographs from the event to the ELF team

Other comments: